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## **Civil Supplies Corporation Ltd.**

(A State Government Undertaking)

Regd.Office: 6-3-655/1/A, Civil Supplies Bhavan, Somajiguda, HYDERABAD –500 082

**Sri D.VARAPRASAD, IAS.,**  
**VC & Managing Director.**

### **Circular No.43**

No.APSCSCL/F&IA/0243/2012-13

Dated: 23.01.2013

Sub: APSCSCL - F&IA – Distribution of Kerosene through PDS –  
Acceptance of DD's remitted by Retailers by APSCSCL through  
MRO's– Payment to Wholesalers - Instructions issued - Reg.

Ref: CCS & EO Secretary to Govt. Ref No.PP3/5565/2012  
Dt.01.01.2013.

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In the reference cited (copy enclosed), CCS and EO Secretary to Govt. has issued orders that in order to ensure that the FP Shop dealers/NRs dealing in Kerosene, lift Kerosene properly, the amounts shall be remitted to the Dist Manager concerned of the AP State Civil Supplies Corporation Ltd and the MRO concerned shall issue the release order. The Wholesaler shall transport the Kerosene based on the Release order issued by the MRO to the fair price shop concerned. The Collectors(CS) concerned shall ensure that the fair price shop Dealers pay the amount through DD in favour of the AP State Civil Supplies Corporation Ltd and the MRO concerned shall issue the release orders based on which the Wholesalers shall transport Kerosene through a route programme for delivery at the fair price shops. Further, as is being done for other commodities, a route officer also shall accompany the vehicle transporting Kerosene from the wholesale point to the fair price shop.

It was also ordered that the above orders shall come into force from February month Kerosene allotment onwards.

In view of the above, the following guidelines are here by issued for implementation of Government orders with regard to distribution of PDS Kersoene.

1. District Manager shall accept the DD's towards Cost of Kerosene paid by the FP Shop Delears sent by concerned MRO's along with a copy of RO-wise and Wholesale Dealer-wise sales statement.
2. To maintain RO-wise details of Kerosene released by each Wholesale Dealer.
3. The claim of the Wholesale Dealer should be verified with Dealer-wise particulars Register before release of payment. The payment

should be based on the DD's received against supply of KOil by the particular Whole-sale Dealer. Under no circumstances the payment to the Whole-sale Dealer shall exceed the amount remitted by the Retail Dealer. The Dealers must be advised to furnish the claim duly certified by MRO concerned.

4. The receipt particulars of amounts shall be entered in OE-I (RECEIPTS) under separate head of account SUNDRY CREDITORS – STATE GOVT (KOil) Code “060104087” in NIC Package.
5. After release of payment to the Wholesale Dealer the same should be entered in OE-II (PAYMENTS) under the account as mentioned above.
6. No Purchase or sale shall be booked for the above transaction as Corporation is not involved in purchase or sale of Kerosene.

All the District Managers shall adhere to the above instructions scrupulously. Receipt of the circular shall be acknowledged.

Encl: As above.

Sd/- D.Varaprasad,  
VC & MANAGING DIRECTOR.

To  
All the District Managers, APSCSCL for information & necessary action.  
All the Zonal Managers, APSCSCL for information.  
All the Joint Collectors / CRO & EOED, APSCSCL for information & necessary action.  
Copy to All General Managers, APSCSCL.  
Copy submitted to CCS & EO Secretary to Govt.  
Copy to Director of Civil Supplies.

//t.c.f.b.o//

GENERAL MANAGER(Finance)